

## Form 5A

### Application for Approval of Rehabilitation Scheme for All or Part of a Residential Complex

**Note to landlord:** If the Residential Tenancies Branch approves your rehabilitation scheme for this residential complex, the Branch will register a notice on the title of complex. The notice will indicate that a rehabilitation exemption has been granted and that a condominium declaration cannot be registered for four years.

A landlord who applies for an order approving a rehabilitation scheme must not commence any improvement or give a notice of termination for renovations to a tenant in the residential complex before receiving the first order approving the scheme.

Print name of residential complex (if applicable)

Print address of residential complex

Print name of landlord

Print address of landlord

Telephone number

Fax number

Email address

**A. This application relates to**

- ☐ all rental units in the residential complex – state number of units \_\_\_\_\_ ; or
- ☐ the following rental units: \_\_\_\_\_

Attach a list giving the names of all tenants of the rental units affected.

**B. Details of Rehabilitation Scheme:** (Attach detailed plans, financial information, invoices or other information in support of this application.)

1. Expected start date: \_\_\_\_\_
2. Expected completion date: \_\_\_\_\_
3. Estimated total cost: \_\_\_\_\_

**C. Treatment of Tenants:** (Outline plans to minimize disruption to tenants of rental units affected by the proposed rehabilitation scheme.)

\_\_\_\_\_  
\_\_\_\_\_

**D. Anticipated Rents following Completion of Rehabilitation Scheme** (Complete as applicable.)

Bachelor	\$	_____	1 Bedroom unit	\$	_____
2 Bedroom units	\$	_____	3 Bedroom units	\$	_____

**E. Rehabilitation Improvements :** To qualify for a rehabilitation scheme, you must choose;

- 3 items from Box 1 **OR**  
2 items from Box 1 and 1 item from Box 2 **OR**  
1 item from Box 1 and 2 items from Box 2 **OR**  
2 items from Box 1 and 2 items from Box 3 **OR**  
3 items from Box 2 **OR**  
2 items from Box 2 and 2 items from Box 3

**Box 1** (provide details)

<input type="checkbox"/>	Structural improvement:	_____
<input type="checkbox"/>	Structural improvement:	_____
<input type="checkbox"/>	Structural improvement:	_____

**Box 2** (provide details)

<input type="checkbox"/>	Electrical wiring:	_____
<input type="checkbox"/>	Plumbing:	_____
<input type="checkbox"/>	Heating:	_____

**Box 3** (provide details)

<input type="checkbox"/>	Installation of insulation and related measures to improve thermal efficiency:	_____
<input type="checkbox"/>	Installation of insulation and related measures to improve thermal efficiency:	_____

Also describe the improvements that will be made to each rental unit and the common areas. (Attach additional pages if necessary.)

_____
_____
_____

\_\_\_\_\_  
Print name of landlord

\_\_\_\_\_  
Signature of landlord

\_\_\_\_\_  
Date

**Note:** The Residential Tenancies Branch charges a non-refundable processing fee for all Applications for Approval of Rehabilitation Scheme. The fee is \$700.00 plus \$5.00 per unit, to a maximum of \$1,200.00. A landlord must submit the fee along with the application. The Branch will not begin to process any application until the fee is received.

**NOTICE RE COLLECTION OF PERSONAL INFORMATION**

The personal information collected on this form is necessary for the administration of *The Residential Tenancies Act*. This information is protected by the privacy provisions of *The Freedom of Information and Protection of Privacy Act* ("FIPPA"). It may be used and disclosed only in accordance with FIPPA. If you have questions about the collection and use of this information, call the Residential Tenancies Branch at 204-945-2476 or toll-free at 1-800-782-8403.