

## Deposit Information Sheet

(Cette information existe également en français. Composez le (204) 945-2476.)

**Tenant's name(s):** \_\_\_\_\_

**Tenant's present address** \_\_\_\_\_  
**including postal code:** \_\_\_\_\_

**Tenant's telephone numbers:**

Home \_\_\_\_\_ Work \_\_\_\_\_ Cellular \_\_\_\_\_ Message No. \_\_\_\_\_

**Email address:** \_\_\_\_\_

**I am requesting my:**

	<u>Amount</u>	<u>Date Paid</u>	<u>Receipt:</u>
Security deposit: \$	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Pet damage deposit: \$	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Tenant services security deposit: \$	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Full address of the rental unit you paid the deposit(s) on:**

\_\_\_\_\_  
 \_\_\_\_\_

**Name and address of landlord you paid deposit(s) to:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Landlord's telephone numbers:**

Home \_\_\_\_\_ Work \_\_\_\_\_ Cellular \_\_\_\_\_ Message No. \_\_\_\_\_

**Monthly rent when you moved in?**

\$ \_\_\_\_\_

**Date you moved in:**

(month/day/year)

**Date you moved out:**

(month/day/year)

**Did you do a move-in condition report**

☐ Yes ☐ No

**Did you do a move-out condition report**

☐ Yes ☐ No

Did you give notice you were moving? ☐ Yes ☐ No Date of notice: \_\_\_\_\_

Did you ask the landlord for your deposit(s)? ☐ Yes ☐ No

Did the landlord return any of your:

	<u>Amount</u>	<u>Date Paid</u>	<u>Receipt:</u>
Security deposit: \$	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Pet damage deposit: \$	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Tenant services security deposit: \$	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

The above information is true and correct to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant's signature

#### NOTE

Include copies of your:

- ◆ security deposit and/or pet damage deposit receipt
- ◆ move-in/move-out rental unit condition report
- ◆ tenancy agreement
- ◆ any other information that may be relevant.

If someone other than the tenant is completing this application, you must attach an authorization letter.

**Send or bring your application to the Branch closest to you:**

**The Residential Tenancies Branch  
1700 – 155 Carlton Street  
Winnipeg MB R3C 3H8**

**The Residential Tenancies Branch  
143-340 9<sup>th</sup> Street  
Brandon MB R7A 6C2**

**The Residential Tenancies Branch  
113-59 Elizabeth Dr.  
Thompson MB R8N 1X4**

For Office Use Only: Seen by \_\_\_\_\_