

**CIRCULAR**

**Date:** April 13, 2015

**CIRCULAR NUMBER:** mAP #2015-03

**Alternate Program(s):** EIA #2015-16

**To:** Community Area Directors, Regional Directors, Program Managers

**Subject:** **mA Program Educational Funding Requests for 2015-16**

**Reference:**

**Type:** ☐ Policy Replaces # \_\_\_\_\_  
☒ Procedure  
☐ Rate  
☐ Information Only

**Effective Date:** Immediately

This correspondence will:

- 1) Provide deadline dates for submitting funding requests for Educational Training for fiscal year 2015/16.
- 2) Outline several procedural matters related to the completion and submission of Educational Funding Requests or to place someone on the Educational Wait List for future funding.

**1. Deadline Dates**

Priority 1	Continuing Students	Submit application forms by June 5, 2015
Priority 2	Training in use of Technical Disability Related Equipment	No deadline date approvals conditional on available funding
Priority 3	E.I.A. recipients enrolling in courses that will be completed within 2 years and have a tuition fee structure of under \$5000 per year	Applications must be submitted by June 12, 2015 for priority consideration. Applications received after June 12, 2015 will be held until after Group A (Priority 5) approvals are done.
Priority 4	Applications from participants enrolling in courses that can be completed within 1 year and have a tuition fee of \$5000 or less	Applications must be submitted by June 12, 2015 for priority consideration. Applications received after June 12, 2015 will be held until after Group A (Priority 5) approvals are done.

Priority 5	<b>Group A</b> – Applications from participants who have a wait list date prior to and including December 31, 2014	Applications must be submitted by June 12, 2015. It is anticipated that all applications from this group will be funded
	<b>Group B</b> – Applications from participants who have a wait list date of January 1, 2015 and later.	Applications from this group should be submitted by June 12, 2015 and will be considered if funds are still available. It is anticipated that wait list dates will be used to determine who is funded in this group.
Priority 6	Applicants who have had 2 or more VR funded attempts at educational plans.	As previously sponsored applicants this group will be considered only after all other applications have been reviewed. Expect a min. of a 1 yr. wait. Other conditions may apply.

## 2. Special Procedural Details:

- A. Counsellors **are required** to check off the priority code on the application form.
- B. **Applications submitted for tuition fees under priority codes 3 and 4 must not exceed \$5000 per academic year.** When an application exceeds this guideline it will be considered within the priority structure for multi-year funding (wait list).
- C. Priority codes 3 and 4 are treated as priority up until approvals start (June 12, 2015) for Priority 5 Group A. They will again be considered as priority before Priority 5 Group B are considered.
- D. **Applications being submitted for placement on the Educational Wait List must have a clearly defined Educational Training Plan** (Certificate Diploma or Degree Program) **specified**, with a cost estimate based on current tuition, books, and supply costs. The Educational Wait List is specific to tuition fees, books, supplies, and other non-disability related support costs.
- E. Disability related costs are treated as a priority and not subject to the Educational Wait List.
- F. **Participants with disability related costs must apply for a Canada Study Grant.** The application form submitted for funding from the market *Abilities* Program must clearly state the status of the application for a Canada Study Grant. **Where there is no indication/information indicating the status of a Canada Study Grant Application, the Disability related costs will not be approved by the market *Abilities* Program .**

Please ensure that this information is shared with all appropriate vocational rehabilitation supervisors and counselors in your region, community area or organization.

Should you have any questions, please contact Lyall Hallick @ 945-1290.

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cc: Distribution List