



MANITOBA PROVINCIAL PARKS CONCESSIONAIRE CAMPERS' GUIDE

Application & Payment Deadline: Tuesday, February 12, 2019 by 4:30 pm (all locations)

Location:	Service Level / Site #'s:	Fee:	Mail to / Contact Info:
Falcon Lakeshore	Fully serviced sites (23, 26, 30, 46, 48, 53, 54, 56, 61, 103, 113, 114, 129, 137, 143, 144 and 145)	\$1,110.38	Falcon Lake District Office Box 40, Falcon Lake, MB R0E 0N0 M-F, 8:30 a.m. to 4:30 p.m. (204) 349-2201
West Hawk Lake	Fully serviced sites (10, 85 and 91)	\$1,110.38	
Rainbow Beach	Electrically serviced site (Bay 4, site 20)	\$838.95	Dauphin District Office Box 10, 27-2nd Avenue, SW Dauphin, MB R7N 3E5 (204) 622-2106
Rivers	Electrically serviced site (Bay 2, site 15)	\$910.35	Boissevain District Office Box 820 Boissevain, MB R0K 0E0 (204) 534-2028

*Please note that Falcon Lake (Lakeshore) site 61 and West Hawk Lake site 10 are reserved for two churches.

Falcon and West Hawk Site Selection Draw: Friday February 15, 2019 at 10:30 am

Location: Falcon District Office (Note: Applicants who wish to obtain a site must be present at the draw). There is no site selection draw required for Rainbow Beach and Rivers Concessionaire sites.

Manitoba's provincial parks offer you the enjoyment of outdoor living and an opportunity to be close to nature with your family and friends. Manitoba Sustainable Development wants your season with us to be a pleasant one.

Please help everyone to enjoy Manitoba's provincial parks by ensuring that your camping activities do not disrupt the activities of others.

The following document outlines the guidelines that must be followed by all concessionaire permit holders and their employees using a concessionaire campsite.

Conservation Officers and Park Patrol Officers are working in our parks to ensure a peaceful, safe and enjoyable camping experience for everyone. Rules are established under *The Provincial Parks Act, and Regulations*, and must be observed by all park users. Failure to comply with these rules may result in enforcement actions by Conservation Officers or Park Patrol Officers and could include cancellation of your camping permit without compensation, eviction for up to 21 days, possible charges, disqualification from future permit rights, and a ban from provincial parks for up to one year.

THE CAMPING SEASON

Season: The permit grants the applicant the right to use a designated concessionaire campsite for the purposes of employee housing. Full campground services may only be available from May Long Weekend until September Long Weekend. Please contact the corresponding district office for more information.

Eligibility: Business owners and established churches are eligible for application consideration on designated concessionaire campsites. A business employee must work a minimum of 25 hours per week in order for the business to qualify for a concessionaire site. Manitoba Sustainable Development reserves the right to request verification/proof of employment hours from the employer.

Occupancy: Designated concessionaire campsites may only be occupied by staff (i.e. employees) of the applicant. Family and/or friends of the applicant and/or employee(s) are not permitted to stay on site.

- Subletting, renting or reassignment of camping units, campsites or camping privileges is not allowed.
- Where the employee/site occupant is a minor (between 16 and 17 years of age), occasional visits by parents may be allowed, with the approval of the local District Park Supervisor.

Occupants: Permit holders must provide, in writing, a list of all site occupants, and their estimated weekly employment hours, to the corresponding District Office prior to siting the unit. Permit holders are also required to advise the District Office of staff occupancy changes taking place during the operating season. If a list of site occupants is not received by the District Office before the unit has been sited, the applicant risks forfeiture of the site and all associated fees.

Proof of Insurance: All camping units must be registered with Manitoba Public Insurance (or equivalent) in the name of the permit holder and display a valid licence (Sustainable Development reserves the right to verify licence plate numbers).

Number of Sites Allocated: The number of sites allocated as concessionaire sites to the Falcon/West Hawk townsites business and church community shall not exceed twenty (three sites are located at West Hawk Lake Campground). Of the twenty sites, the All People's Church and West Hawk United Church, occupy two sites. One site is allocated as a concessionaire site at both Rainbow Beach and Rivers.

Number of Sites Allocated to Individual Applicants: Due to over-subscription at Falcon Lakeshore and West Hawk, a draw will now be held in the Falcon District Office to determine draw order for the applicants to choose their site(s). Business applicants in the Falcon/West Hawk townsites are allocated sites based on the number of employees hired that require accommodation in the South Whiteshell area. No more than 3 sites shall be allocated to any business applicant, if available. Only one site may be selected by an applicant at a time and, if sites remain available, a second site may be selected (in draw order) once all applicants have selected their first site.

2 - 4 employees - 1 site

5 - 8 employees - 2 sites

NOTE: MAXIMUM OF SIX EMPLOYEES PER SITE.

Applications and Payment: All applications and full payment must be received by 4:30 p.m. on the second Tuesday in February in order to be eligible for the draw. The application must be accompanied by a **certified cheque, bank draft or money order** made payable to the Minister of Finance for the full amount of the appropriate fee including GST and must include a copy of the trailer registration.

Allocation (Falcon Lakeshore and West Hawk Only): Designated concessionaire sites for businesses will be chosen in draw order. Obtaining the same campsite from year to year is not guaranteed. In the event that sites are still available after the initial draw, those businesses with 5 or more employees that have indicated they require a second site will be re-entered into the draw for the remaining available sites.

Unallocated Sites: Any designated concessionaire campsites not allocated to business owners, may be made available to individuals on the seasonal camping standby list.

Storage of Camping Unit: All concessionaire camping units are required to be removed from the campsite at the end of the camping season. Winter storage permits are available at the Falcon Lake District Office in June until the campground's units off date, during office hours.

YOUR CAMPSITE

Site inspections will be conducted by regional staff in early June to identify any issues pertaining to allowable structures, equipment or camping footprint. If a campsite is deemed non-compliant, the permit holder must resolve any concerns within two weeks of inspection or risk forfeiture of their seasonal concessionaire camping permit without compensation and/or will be ineligible to apply next season.

The combination of any of the following permitted equipment and structures may not exceed the allowable footprint of 460 sq. ft. (42.74 square metres). Equipment or structures other than those listed above are not permitted.

- One camping unit (including slide-outs)
 - tent, tent-trailer, camper-truck, camping trailer, fifth-wheel or motor home, not to exceed the size of the campsite
- One additional sleeping tent
- One screened dining tent
 - must not exceed 144 sq. ft. (13.37 square metres) or the footprint of the camping unit, whichever is less
 - may not be used for storage of garbage, recyclables or any combustible material
- One ground level deck or patio
 - made of wood, carpet or other material
 - not to exceed 144 sq. ft. (13.37 square metres) or the footprint of the camping unit, whichever is less, and must fit within the site and not encroach on green space or other sites
 - raised deck structures are not allowed unless the site prevents a ground level deck, and is authorized by an officer
- One add-a-room not to exceed 144 sq. ft. (13.37 square metres) or the footprint of the camping unit, whichever is less
 - canvas/vinyl and screened material product, commonly sold with trailers, which attaches to the trailer/RV
- One horizontal tarp
 - is allowed for shelter only if an add-a-room or roll-out awning does not exist
 - must not exceed 144 sq. ft. (13.37 square metres) or the footprint of the camping unit, whichever is less
 - only ropes permitted for securing tarp around trees and must be removed at end of season
 - fencing structures or vertical tarps are not permitted
- Holding tanks are only allowed if they are part of the camping unit or are a recognized portable wastewater receptacle
 - examples of recognized portable wastewater receptacles that are allowed are: *Smart Totes* or *Tote-Along*
- CSA approved wood, oil or propane heat sources with chimneys permitted if they are part of the trailer or RV
- Refrigerators are permitted if they are contained within one of the allowable structures on the campsite. They must be locked or housed within a locked structure
- Satellite television dishes are only permitted on your designated site
 - telephone or cable installations are not permitted

WHITESHELL ONLY

The following equipment and structures are allowed, with limitations, and must fit within the 460 sq. ft. (42.74 square metres) footprint:

- One cabana or fixed roof shelter
 - allowed only if add-a-room, roll-out awning or tarp is not present
 - not to exceed footprint of the camping unit and not to exceed 144 sq. ft., (13.37 square metres) whichever is less (ex: if the camping unit is only 120 sq. ft. (11.15 square metres), cabana cannot exceed 120 sq. ft. (11.15 square metres))
 - cabanas must be attached and/or immediately adjacent to the door of the camping unit. Separate, stand-alone cabanas are not allowed.
 - if a fixed roof shelter is used, it may not exceed the height of the camping unit and should only cover the ground level deck or patio area
- One free standing, hard-sided, storage shed, not to exceed 100 sq. ft. (9.29 square metres)
 - This shed cannot be constructed of canvas, fabric, or similar material and must be lockable. No garbage or recyclables are to be stored in the storage shed.

In addition to the above structures, the following equipment is permitted on a campsite **if space allows**, and is not considered part of the footprint.

- One motor vehicle (only one vehicle is permitted in each campsite unless approved by an officer)
- One boat and trailer combination or a utility trailer (valid registration must be maintained)

CAMPGROUND ETIQUETTE

Quiet Time: Campground quiet time is between 11 p.m. and 9 a.m. Use of loud equipment such as chainsaws, radios and generators during this time is prohibited.

Noise & Disturbances: Permit holders must ensure that they and others occupying the site do not interfere with quiet, peaceful use and enjoyment of provincial park lands by other campers. Excessive noise or disturbance, as determined by an officer, is not permitted at any time. This includes fighting, yelling, playing loud music, using insulting or obscene language, drunkenness and damaging property. Not complying with the rules may result in enforcement actions by Conservation Officers. You could be charged with creating a public disturbance under the Park Activities Regulations (set fine of \$673.65). You could also be evicted from all provincial parks for a period of up to 21 days. More serious disturbances could mean being charged with breach of peace under the Criminal Code, being banned for a year from all provincial parks or both.

Generators: Except under the authority of an officer, generators may not be used during quiet time of 11:00 p.m. to 9:00 a.m., and is not allowed if the permit holder is not present on the site. Continuous or prolonged generator use can be very disturbing to your neighbour during the day and is not allowed.

Consumption of Alcohol: Alcoholic beverages may only be consumed on a permitted campsite.

Cannabis and Provincial Parks: The smoking and vaping of **non-medical** cannabis is prohibited in most areas of Manitoba provincial parks. This prohibition extends to all campsites within government-operated provincial park campgrounds, as well as shared public spaces such as roadways, beaches, canoe routes, trails and remote outdoor locations including backcountry trails and campsites. The smoking and vaping of cannabis inside a tent, camper trailer or motor home located on a campsite is also prohibited as is the smoking or vaping of cannabis in a motor vehicle or boat within a provincial park.

Authorized **medical** cannabis users may smoke or vape cannabis in outdoor public places in provincial parks **except** in the following locations: in campsites within government-operated provincial park campgrounds; within eight metres of a building to which the public has access; on, or within eight metres of, an outdoor patio or deck of a restaurant or lounge or other enclosed public place; in a playground, or within eight metres of a playground; on a beach; at an outdoor entertainment or sports venue, or within eight metres of those venues; and; in an outdoor structure with a roof or other cover to which members of the public have access, such as a covered outdoor picnic area, or within eight metres of such a structure.

Pets: All pets must be kept leashed, tied up or caged, and under physical control at all times. Pet owners are responsible for cleaning up after their pets.

Entering the Campground after 11:00 P.M.: Only permit holders returning to their designated campsites are allowed into campgrounds after 11:00 p.m. Vehicles entering campgrounds after 11:00 p.m. may be restricted.

Only One Motor Vehicle per Campsite: Only **one** vehicle is permitted on each campsite unless approved by an officer.

CAMPGROUND SAFETY

Children at Play: Children regularly play in our campgrounds. Please use caution when driving your vehicle or moving your camping unit.

Maximum Speed of 20 km/hr: The speed limit in campgrounds is 20 km/hr. All motor vehicles operated in campgrounds must meet the requirements of *The Highway Traffic Act* (except for specialized park maintenance vehicles). Motor vehicles not defined by the act (such as trail bikes/ATVs) are prohibited, or are restricted to designated areas or trails.

Do Not Feed Wildlife: Feeding wildlife is not allowed because it can be harmful to both the animals and people who come into contact with them.

Bears can cause serious injury and damage property. No matter how tame they appear to be, they are wild animals. Do not harass them, or leave food or garbage out. Report a nuisance bear to an officer and the campground office. Please clean all cooking surfaces (BBQs, stoves, picnic tables, etc.) regularly as leftover food will also attract wildlife.

Due to increased incidents of problem wildlife, including bears; bird feeders are no longer allowed on seasonal campsites.

Emergency Removal of Equipment: Sustainable Development reserves the right to evacuate all campers in the event of an emergency. We advise that all structures and equipment be maintained in a moveable state in the event that such an evacuation is necessary.

Campfires: Campfires are prohibited except in designated fire pits and must be extinguished when the site is unoccupied. The burning of elm or ash, plastics, metal, glass and leftover food that includes bones is not permitted.

Firearms: Discharging a firearm or possession of a loaded firearm within 300 meters of any developed area, including campgrounds is prohibited at all times. Please note that there may be park specific restrictions. Contact your local district office.

Fireworks: The use of fireworks **and sky lanterns** is prohibited in Manitoba's provincial parks.

CAMPGROUND ENVIRONMENT

All seasonal campers share responsibility to protect nature in our provincial park campgrounds. The permit holder is responsible for the following:

Campsite Maintenance: The site must be maintained by the permit holder and kept in a clean and sanitary condition at all times, including the cutting of grass using your own equipment.

Wastewater Disposal: Dispose of wastewater only in dump stations or sewer drains provided. Disposal of wastewater on the campsite or surrounding areas is not permitted.

Help make our Campgrounds Power-Wise: Unplug patio lanterns when you retire for the night and when you are gone; or use solar lighting.

Garbage Disposal: Dispose of garbage in refuse containers daily to avoid problem wildlife and keep your site free of litter at all times. Garbage must not be stored on site.

Recycle: Help to reduce waste by recycling glass, paper and plastic products. Recycling items should be disposed of daily and must not be stored on site.

Glass Containers: Limit the use of glass containers, as broken glass can be dangerous to visitors, staff, pets and wildlife.

Take care of the trees: Do not strip bark, use nails or attach wire on trees or shrubs, as this will damage them. Ropes around trees are permitted but must be removed at end of season. Damaged trees are more likely to be destroyed by fungus or disease.

Safe Campfires: Ensure the fire is extinguished before you retire for the night or leave the site. Dispose of matches and cigarettes in the fire pit.

Firewood: The removal of wood from a provincial park and the unauthorized collection of any living or dead vegetation for firewood is prohibited in Manitoba provincial parks.

Do not transport firewood. Firewood brought in from out of province may harbour harmful pests and carry diseases that will destroy our forests. If you bring your own firewood, buy it locally, burn it locally.

END OF CAMPING SEASON

At season end, the permit holder is responsible to remove all items and clear the campsite of all personal property, and restore the campsite to its original condition at the beginning of the season.

Some campgrounds offer winter storage for camping units. Check with the campground's district office for storage availability. Winter storage permits are offered starting in early June until the campground's units-off date.

Storage is for camping units and associated items that were present on the seasonal site during the current year only.

Commercial Concessionaire Application

Please select which Campground you are applying for:

☐ Falcon Lakeshore

☐ West Hawk Lake

☐ Rainbow Beach

☐ Rivers

PLEASE PRINT CLEARLY

NAME OF BUSINESS OWNER (PERMITTEE): (in full) _____

NAME OF COMMERCIAL OPERATION: (in full) _____

MAILING ADDRESS: (in full) _____

TELEPHONE: Business: _____ Cellular: _____ Residence: _____

NUMBER OF EMPLOYEES: _____

NAME(S) OF SITE OCCUPANT(S): _____
(If known at time of application)

Hours of Employment per Week _____
(A minimum of 25 hours of week is required)

TYPE OF CAMPING UNIT SITES: (please check)

☐ TENT TRAILER

☐ CAMPER TRUCK

☐ MOTOR HOME

☐ CAMPER

☐ CAMPING TRAILER

☐ OTHER (please describe)

YEAR OF UNIT

MODEL

COLOUR(s)

LICENCE PLATE NUMBER OF CAMPING UNIT: _____

NEXT OF KIN

Please provide the name and address of a relative, business partner or friend who may be contacted if an emergency should arise and the permittee cannot be notified.

NAME: _____ TELEPHONE: (residence) _____

ADDRESS: _____ TELEPHONE: (alternate) _____

I am applying for a seasonal Concessionaire campsite and enclose my certified cheque, money order or bank draft in the amount of \$_____ payable to the **Minister of Finance, Manitoba**, as full payment of the seasonal permit fee.

I have read, understand and agree to comply with the rules within the Concessionaire Camper's Guide. I also understand that any contravention of the rules may result in revocation of its occupancy privileges as provided for in *The Provincial Parks Act* and all Regulations.

Signature of Applicant

Date