

Application for a licence to engage in: Foreign Worker Recruitment (Part 1)

Under Section 2 of *The Worker Recruitment and Protection Act* no person shall engage in foreign worker recruitment, as defined below, without a valid licence.

Foreign Worker Recruitment means the following activities, whether or not they are provided for a fee: finding one or more foreign workers for employment in Manitoba; finding employment in Manitoba for one or more foreign workers.

The Worker Recruitment and Protection Act strictly prohibits charging fees to people seeking or finding work. For further information please refer to our website www.manitoba.ca/labour/standards.

Application Form:

- Please answer every question on the application. If a particular question does not apply, state N/A. If there is not enough space for an answer, complete your answer on a separate sheet, sign and date the sheet, and attach it to this form.
- Make a copy of the completed application form and attachments for your records.
- Mail or deliver the application and fee to Employment Standards at the address above.
- When you have satisfied the requirements of Part 1, you will be requested to submit Part 2.

Fees:

- The annual fee is \$100. Make cheques payable to *The Minister of Finance*.

Expiry Date and Renewal:

- Once approved, the licence is valid for one year.

Warning

It is a serious offence to knowingly provide false information on this application and any attachment. Do not misrepresent or omit any material fact(s) as every statement made is subject to verification. The provision of false, incomplete or misleading information or the omission of information on this application or any attachments, or the failure to notify Employment Standards of any material changes to this information that occur following the application being filed may result in the refusal, suspension, or revocation of the licence.

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 Foreign Worker Recruitment (Part 1)**

If you operate an Employment Agency Business or Temporary Help Agency, you must apply for separate licences using **Employment Agency Business/Temporary Help Licence Application.**

The below named individual is applying for a licence to engage in foreign worker recruitment:

Name of Applicant				
Home Address		City	Province	Postal Code
Phone Number	Email address			
Name of Company				
Business Mailing Address				
Physical Address if different from mailing address				

Provide a description of your recruitment activities (classes of employees, country, employers, etc.):

Individuals applying for a licence to engage in foreign worker recruitment must be a member in good standing of the Law Society of Manitoba, a bar of another province or the Chambre des notaires du Québec; or the Immigration Consultants of Canada Regulatory Council. Employment Standards will share and verify information with these bodies.

Are you a member in good standing of The Law Society of Manitoba, the bar of another province, or Chambre des notaires du Québec?

Yes, please specify: _____ No

Are you a member in good standing of the Immigration Consultants of Canada Regulatory Council (ICCRC)?

Yes No

Attach a photocopy of your membership card

Applicant's Signature

Date

Notes

1. A decision to refuse a licence may be appealed to the Court of Queen's Bench by filing an application with the court within 14 days after a copy of the decision is served.
2. You are not required to hold a licence under section 2(5) of *The Worker Recruitment and Protection Act* if you are: a person who finds employees for their employer, not receiving a fee to find employment for your family member or an agency of the government or a municipality.
3. Under section 6 of *The Worker Recruitment and Protection Act*, Employment Standards may conduct any investigation into the character, financial history and competence of an applicant to evaluate eligibility to hold a licence.
4. Valid licence holders will be posted on the Employment Standards website.