

## Fire Safety Inspection Report / Order to Remedy

Name of Occupant	Group (select one)	Division (select one)	Occupancy
Building Address	Town/Community		Inspection Date
Name of Owner or Authorized Agent	Contact Person for Inspection		Phone No.
Address of Owner or Authorized Agent	Inspector(s) & Phone No.		Reporting No.

ID	MANITOBA FIRE CODE ARTICLE	Inspection Observations	Meets MB Fire Code		
			Yes	No	N/A
<b>A</b>		<b>EXTERIOR</b>			
1	MFC 2.5.1.5.	Fire department access is maintained clear of obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 6.4.1.1.	Private fire hydrants are serviced / maintained clear of obstructions.(NFPA 25)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	MFC 2.5.1.4.	Fire department connections are accessible and free of obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	MFC 2.7.1.6.	Means of egress shall be maintained in good repair and free of obstructions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	MFC 3.1.1.4.	Exterior natural gas or propane installations are protected. (CAN/CSA-B149.1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	MFC 2.6.1.6.	Chimneys are visibly maintained and in good repair.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	MFC 3.3.5.3	Flammable gases are stored outdoors in an approved manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>B</b>		<b>MECHANICAL SERVICE SPACES</b>			
1	MFC 2.6.1.6.	Heating, ventilation and air conditioning systems are operated, tested and maintained in good operating condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 2.6.1.6.	Fuel-fired heating system must be inspected annually, by a person acceptable to the Authority Having Jurisdiction <b>(MB Amendment)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	MFC 2.6.1.5.	Clearances are maintained between heating equipment and combustible materials and/or construction.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	MFC 2.4.1.1.	Combustibles have <b>not</b> accumulated in the service rooms or spaces.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	MFC 2.2.2.4.	Doors to service rooms are kept closed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	MFC 2.2.2.4.	Closure devices for service room doors are operational.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>C</b>		<b>EARLY WARNING EQUIPMENT</b>			
1	MFC 2.1.3.1.	An acceptable fire alarm and detection system is installed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 6.3.1.1.	The fire alarm system is operational.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	MFC 6.3.1.2.	Fire alarm system is inspected and tested monthly. <b>Ref (CAN/ULC – S536 Standard for the inspection &amp; testing of fire alarm systems)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	MFC 6.3.1.2.	Fire alarm system is inspected and tested annually. <b>Ref (CAN/ULC-S536 Standard for the inspection &amp; testing of fire alarm systems)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	MFC 2.1.3.3.	Approved smoke alarms are installed as required.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	MFC 6.7.1.1.	Smoke alarms are inspected, tested and maintained in operating condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	MFC 2.1.3.9.	Installations of carbon monoxide detection and warning equipment must be acceptable to the Authority Having Jurisdiction <b>(MB Amendment)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	MFC 6.7.1.1.	Carbon monoxide detectors are inspected, tested and maintained in operating condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>D</b>		<b>HOUSE KEEPING</b>			
1	MFC 2.4.1.1.	Combustible materials are <b>not</b> permitted to accumulate in quantities or locations that will constitute an undue fire hazard.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 2.3.1.3.	Decorative materials attached to walls or ceilings have not exceeded the room or area's flame-spread rating.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	MFC 2.4.1.3.	Non-combustible waste receptacles are used for materials that are subject to spontaneous ignition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	MFC 2.4.1.4.	Lint traps for laundry equipment are cleaned after each use.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	MFC 2.10.3.1.	Combustible materials such as artwork and teaching materials that are attached to walls have <b>not</b> exceeded 20% of the wall area. <b>(Day Care/Schools)</b> <b>In schools – 20% of wall area in classrooms and 5% wall area in hallways</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	MFC 2.10.3.2.	Waste receptacles are made of non-combustible materials. <b>(Day Care/Schools)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>E</b>		<b>SMOKING</b>			
1	MFC 2.4.2.1.	Smoking is <b>not</b> permitted in areas where conditions are such that a fire or explosion hazard may be created.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 2.4.2.1.	Where smoking <b>is</b> permitted, adequate ash trays are provided, and smoking materials are properly disposed of.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

F		STORAGE OF HAZARDOUS GOODS	Yes	No	N/A
1	MFC 2.4.4.1.	Flammable and combustible liquids are labelled, stored and handled in an approved manner in conformance with MFC Part 4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 2.4.4.1.	Storage cabinets are properly identified (MFC 4.2.10.4.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	MFC 3.2.8.2.	Flammable gases are stored indoors in an approved manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G		FIRE SUPPRESSION EQUIPMENT			
1	MFC 2.1.5.1.	Portable fire extinguishers are installed as required. <i>Ref. (N.F.P.A. 10 Standard for Portable Fire Extinguishers)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 6.2.1.1.	Portable fire extinguishers are inspected, tested and maintained in operating condition. <i>Ref. (N.F.P.A. 10 Standard for portable fire extinguishers)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	MFC 6.4.1.1.	Sprinkler systems and/or Standpipe systems are inspected, tested and maintained in operating condition. <i>Ref. (N.F.P.A. 25 Standard for testing and maintenance. of water-based fire protect systems)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	MFC 2.6.1.9.	Fixed fire suppression and ventilation systems for cooking equipment are installed, inspected and maintained in operating condition. <i>Ref: (N.F.P.A. 96 Standard for ventilation control and fire protection of commercial cooking operations).</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
H		FIRE SEPARATIONS			
1	MFC 2.2.1.2.	Integrity of the fire separations is maintained.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 2.2.2.1.	Required openings in fire separations are protected with closures in accordance with MBC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	MFC 2.2.2.4.	Fusible links and other heat-actuated devices are undamaged and free of paint or dirt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	MFC 2.2.2.4.	Closures in fire separations are <b>not</b> blocked or wedged open.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	MFC 2.2.2.4.	Closures in fire separations are maintained in good working order at all times.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	MFC 2.2.2.4.	Fire dampers / Fire Stop flaps inspected annually for damage / obstruction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I		OCCUPANT SAFETY			
1	MFC 2.7.1.1.	Adequate means of egress is provided. <i>(ref. MBC 3.3.1.3)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 2.7.1.6.	Means of egress are maintained in good repair and free of obstructions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	MFC 2.7.1.1.	Required exit doors are equipped with quick release exit hardware.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	MFC 2.7.1.1.	Required exit doors open in the direction of travel. <i>(ref. MBC 3.4.6.11)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	MFC 2.7.2.1.	Exit doors are maintained and operate freely.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	MFC 2.8.3.2.	Fire drills are conducted as required. <i>(MB Amendment - Schools)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	MFC 2.8.2.7.	Emergency evacuation plans are posted and maintained.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
J		ELECTRICAL			
1	MFC 2.4.7.1.	Extension cords are being used in a proper manner. (Temporary Use Only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 2.4.7.1.	Electrical equipment and wiring are maintained in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	MFC 2.4.7.1.	There are <b>no</b> visible bare or exposed wires.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	MFC 2.4.7.1.	There is <b>no</b> visible overloading of electrical circuits.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	MFC 2.4.7.1.	Switches or receptacles are in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	MFC 2.4.7.1.	Distribution panels are accessible, covered and labelled. (1m clear distance)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
K		EMERGENCY LIGHTING. STANDBY POWER AND EXIT SIGNS			
1	MFC 2.7.3.1.	There is adequate exit lighting; exit signs and emergency lighting provided. <i>(ref. MBC 3.4.5.1; MBC 3.2.7)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 2.7.3.1.	Exit lighting and exit signs are continuously illuminated. (MBC 3.4.5.1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	MFC 2.7.3.1.	Exit signs are readily visible.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	MFC 2.7.3.1.	Emergency lighting equipment is maintained in operating condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	MFC 6.5.1.1.	Emergency lighting is inspected and tested monthly / annually as required.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	MFC 6.5.1.1.	Emergency Stand-by Power Unit maintained and in operating condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
L		RECORDS MANAGEMENT Record Logs are to be maintained for the following:			
1	MFC 2.2.1.2. Division C	Portable fire extinguisher; inspection, testing and maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	MFC 2.2.1.2. Division C	Sprinkler system; inspection, testing and maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	MFC 2.2.1.2. Division C	Standpipe system; inspection, testing and maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	MFC 2.2.1.2. Division C	Fixed fire suppression system; inspection, testing and maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	MFC 2.2.1.2. Division C	Emergency lighting and exit sign lighting; inspection, testing maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	MFC 2.2.1.2. Division C	Fire alarm and detection system; inspection, testing and maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	MFC 2.2.1.2. Division C.	Smoke Alarms; inspection, testing and maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

L		RECORDS MANAGEMENT (continued)	Yes	No	N/A
8	MFC 2.2.1.2. Division C	Emergency power system; inspection, testing and maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	MFC 2.8.2.1.	Fire safety plans are current and reviewed annually	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	MFC 2.2.1.2. Division C.	Fire drill record logs are maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	MFC 2.2.1.2. Division C.	Carbon Monoxide detector logs maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	MFC 2.2.1.2. Division C.	Fire/Smoke Dampers: Inspection, testing and maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The following deficiencies have been identified and require the following corrective action(s), to be completed by the noted compliance date.

ID	MFC Article No.	Deficiency	Corrective Action	Compliance Date

- Additional information as required may be made on additional pages, and shall become part of this inspection report.

#### **Administrative Penalty:**

The required corrective action(s) listed above are to be completed by the noted compliance date, or you may be subject to an Administrative Penalty, as provided for under section 15.1(1) of *The Fires Prevention and Emergency Response Act*

#### **Request for Review of Order:**

In accordance with *Section 15 of The Fires Prevention and Emergency Response Act (C.C.S.M.c. F80)*, you have the right to request, in writing, a review of this order by the Manitoba Fire Commissioner within 14 days of issue, or the period specified for compliance if it is less than 14 days. Should you choose to waive that right; the order will be considered final. Your request must include:

- a copy of the order
- your name and contact information, and
- the reason(s) for the request.

Please submit your request to: **Fire Commissioner**  
**Office of the Fire Commissioner**  
**508-401 York Ave.**  
**Winnipeg, MB R3C 0P9**

Date		
Inspector(s) Name		
Inspector(s) Signature		
Authority Having Jurisdiction		
Address		Phone No.
Report provided to:		

The report is solely based on conditions existing on \_\_\_\_\_. The Owner or their Authorized Agent shall be solely responsible for carrying out the provisions of the Manitoba Fire Code.