



**Growth, Enterprise and Trade**

Employment Standards - Labour and Regulatory Services  
604-401 York Avenue, Winnipeg, Manitoba, Canada R3C 0P8  
T 204-945-3352 /1-800-821-4307 F 204-948-3046  
[www.manitoba.ca](http://www.manitoba.ca)

File No.

Dear :

**Re: Payment of Wages Order No.**

The above-noted matter is now being referred to the Manitoba Labour Board for an appeal hearing.

Enclosed is a copy of the ***Referral Package*** that is being sent to the Manitoba Labour Board. Please review this package carefully, and note that this information is all the Manitoba Labour Board receives from our office (Employment Standards).

It will be your responsibility to bring all the evidence to prove your case at the Manitoba Labour Board appeal hearing. If you have provided documents to our office during the investigation, which you would like returned to help you at the hearing, please contact me.

Manitoba Labour Board will schedule an appeal hearing and then send you a ***Notice of Hearing*** to tell you the date and time of the hearing. At the same time, you will be provided with an ***Information Sheet*** outlining the Manitoba Labour Board appeal process.

Yours truly,

Employment Standards Officer  
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