



Education and Training
Manitoba Student Aid

401-1181 Portage Avenue
Winnipeg, Manitoba R3G 0T3
T 204-945-6321 F 204-948-3421

www.manitobastudentaid.ca
TF 1-800-204-1685
TTY 1-866-209-0696

«1», «2»

«14»

File No.: «12»

ACADEMIC HISTORY REQUEST COVER LETTER

Deadline(s):

The following documentation must be submitted to Manitoba Student Aid before funding can be released.

Instructions:

- Return this form with the necessary information and/or documentation to the address listed above.
- Ensure your file number appears on all information submitted.
- Provide photocopies. Do not send original documents. They will not be returned.
- You may also fax the information to the number listed.

Documentation Required:

Provide the academic history for the period requested in the required documentation message. The academic history must show grades, dates of voluntary and/or authorized withdrawals, and identify the number of courses/credit hours attempted and passed.

All information you and your family provide to Manitoba Student Aid is subject to verification and audit.

Manitoba Student Aid requires all information be received **no later than 45 days before your study period ends**; otherwise your application may not be processed or reviewed. Keep in mind, processing may take up to five weeks and funds cannot be released after your study period end date. Once the required information is received, we will continue processing your application.

If you have any questions or require clarification, please contact Manitoba Student Aid:

204-945-6321
Toll-free (Canada and the USA) 1-800-204-1685



