

# Summer Work Experience Program AFTER SCHOOL LEADERS



## EMPLOYER APPLICATION – 2019

Applications are now being accepted for the 2019 After School Leaders (ASL) Summer Work Experience Program (SWEP). Applications will be considered as resources allow and in keeping with program priorities/criteria. If you require further information, please contact Kate McNeil at 204-945-2568 or [kate.mcneil@gov.mb.ca](mailto:kate.mcneil@gov.mb.ca).

### **DEADLINE DATE: April 26, 2019**

- Organizations may apply for up to four positions, at a maximum of 320 hours per position.
- Organizations are responsible for determining the number of youth they have capacity to employ throughout the summer, and number of hours of work requested for each position.
- Organizations will be notified on the status of their funding request at the earliest possible date.

### **SUBMISSION INSTRUCTIONS**

- Once the application has been completed and signed, organizations can send it via e-mail to: [kate.mcneil@gov.mb.ca](mailto:kate.mcneil@gov.mb.ca)
- Send one copy only with all pages of application included.

1. Legal Name of Organization:

2. Operating Name of Organization:

3. Mailing Address of Organization (business address):

4. Has your organization ever been an ASL program provider?

Yes OR No

5. Is your organization able to provide youth with supervision and mentorship throughout the work term?

Yes OR No

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## Main Contact(s) for Project:

<i>Name:</i>	
<i>Title:</i>	
<i>Phone #:</i>	
<i>E-mail:</i>	

## Supervisor(s) of ASL SWEP Employee(s):

<i>Name:</i>	
<i>Title:</i>	
<i>Phone #:</i>	
<i>E-mail:</i>	

## POSITION DETAILS

- Organizations may apply for up to four positions, at a maximum of 320 hours per position.
- Organizations may apply to split a full-time position into part-time positions, as long as two part-time positions combined do not equal over 320 hours.
- Organizations must give a brief description of the proposed duties for each position they intend to fill.
- ASL student positions may start anytime after June 15, 2019 and all hours must be completed by September 15, 2019. If a position begins in June or goes into September, it must not interfere with any of the youth's school commitments.
- Organizations must submit a formal job advertisement for the proposed positions with this application.

Position Title	# of hours per week/duration of position in # of weeks	Proposed Start Date	Location of work

