

**Responsibilities of Personnel licensed
under *The Emergency Medical Response and Stretcher Transportation Act* and *The Air
Emergency Medical Response System Regulation***

Website: <http://www.gov.mb.ca/health/ems/>
Email: emergserv@gov.mb.ca

Licensed Aeromedical Attendants and Air Ambulance Pilots are required to be in compliance with the following:

- *Emergency Medical Response and Stretcher Transportation Act* and the *Air Emergency Medical Response System Regulation* as well as other applicable legislation: www.gov.mb.ca/health/ems/epp/docs/regs/z16.pdf
- Emergency Medical Services (EMS) Protocols and Procedures: www.gov.mb.ca/health/ems/epp/index

Employment

Manitoba EMS employers are required under legislation to provide a Verification of Employment form upon initial employment to Manitoba Health, Seniors and Active Living (MHSAL) EMS Branch.

Change in Status

EMS personnel are required to notify the MHSAL EMS Branch in the event of a change to their status. This includes:

- **change of name** - ensure that the appropriate support documentation is included (example: copy of marriage certificate)
- **change of address** - fill out the detachable section of the blue personnel licence that was issued to you and submit to the MHSAL EMS Branch or email with change information
- **should personnel be involved in an event that results in a charge and/or conviction** under *The Criminal Code*, *Controlled Drugs and Substance Act* or *The Food & Drugs Act*, immediate notification to the MHSAL EMS Branch is required
- **should personnel be found guilty, or plead guilty to an offence involving the abuse of a child in a court**, either inside or outside of Manitoba, or have had family court find that a child be “in need of protection” due to abuse as a result of personnel’s actions; or that Child & Family Services agency’s Child Abuse Committee has reviewed a case in which they formed an opinion that personnel had abused a child, immediate notification to the MHSAL EMS Branch is required
- **change from one service licence holder (employer) to another** - Aeromedical personnel who wishes to be employed by more than one air carrier, are encouraged to have their new employer submit notification to the MHSAL EMS Branch (verification of employment form) prior to starting to provide services
- **voluntary non-renewal of licence** – if it is your intent not to renew your licence, send a letter or email to the MHSAL EMS Branch stating such before the expiry date on your licence

Maintenance of Licence

Regulation Section 25 states that “subject to section 8 of the Act, licences issued under this Part expire three (3) years from the date of issue”. Although your aeromedical licence is issued for a three year period you are required to maintain a current standing in regards to your initial qualification requirements. Documentation providing evidence of current status is to be provided to the Branch, photocopies are acceptable.

Aeromedical Attendants must maintain current status with:

- The College of Registered Nurses of Manitoba: CRNM registration submitted annually
OR
- Manitoba Technician – Advanced Care Paramedic licensing: MCCPP Annual Status report submitted annually

Aeromedical personnel are required to maintain and submit to the MHSAL EMS Branch current certifications of the following:

- BCLS (Basic Cardiac Life Support)
- ACLS (Advanced Cardiac Life Support)

Air Ambulance Pilots are required to maintain and submit to the MHSAL EMS Branch current certifications of the following:

- Pilot licence
- Medical certificate
- Pilot proficiency check
- BCLS (Basic Cardiac Life Support)

Renewal

Aeromedical Attendants

- Submit a Renewal/Reclassification Licence Application form, 60 days prior to licence expiration: www.gov.mb.ca/health/ems/forms/index.
- Provide proof of:
 - Current registration with the College of Registered Nurses of Manitoba
 - OR
 - Current licence as a Manitoba Technician-Advanced Care Paramedic
 - AND
 - Current certification in BCLS
 - Current certification in ACLS

Air Ambulance Pilots

- Submit a Renewal/Reclassification Licence Application form, 60 days prior to licence expiration: www.gov.mb.ca/health/ems/forms/index.
- Provide proof of current:
 - Airline Transport Licence
 - OR
 - Commercial Pilot's Licence
 - AND
 - Pilot Proficiency Check
 - Medical certificate
 - Certification in BCLS

Reclassification

Air Ambulance Pilots

To reclassify your licence in the Province of Manitoba:

- Submit an Renewal/Reclassification Licence Application form: www.gov.mb.ca/health/ems/forms/index
- Provide the following original documents:
 - Airline Transport Licence
 - Valid Pilot Proficiency Check
 - Current certification in BCLS

Note: Special consideration may be given to granting reclassification prior to receiving the ATPL sticker. Contact the EMS branch for further information at emergserv@gov.mb.ca or 204-945-5300.

Audits

The EMS Branch retains the right to audit aeromedical attendant or air ambulance pilot's records to verify compliance to licensing requirements.