

# The Municipal Board

## Policy No. 1 Approval of Municipal Financial By-Laws

FORM 1

Application for By-law Approval

**TO:** The Secretary of The Municipal Board  
c/o Municipal Finance Officer  
Municipal Finance and Advisory Services Branch  
Municipal Relations  
508-800 Portage Avenue  
Winnipeg, Manitoba  
R3G 0N4

**Municipality** \_\_\_\_\_

**Proposed By-law No.** \_\_\_\_\_

**Brief Description of Project** \_\_\_\_\_

**Estimated Useful Life of the Project** \_\_\_\_\_

**No. of Potential Taxpayers affected by proposed By-law** \_\_\_\_\_

**By-law History**

First Reading Date	_____
Second Reading Date (if any)	_____
Third Reading Date (if any)*	_____

[\* Note. Third Reading should not be given by the Municipality before The Municipal Board approves the By-law. If it has been given, then a procedural irregularity has occurred, and the Municipality will need to send the Board a letter requesting the Board to validate under Section 86 of *The Municipal Board Act*. The Municipality must establish that no person has been, is or will be injuriously affected by the procedural irregularity.]

<b>Public Hearing(s)</b>	Were any notices of objection received for the following:	
	<b>Local Improvement By-law</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Special Services By-law</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

If yes, how many objections were filed?

[An Affidavit is required attesting to the form of notice, including newspaper tear sheets.]

**Project Context** Is this project being undertaken in conjunction with other Municipalities?

☐ Yes ☐ No

If yes, explain which other Municipalities are involved, as well as the arrangements that have been reached among the various Municipalities:

If not in conjunction with other Municipalities, is this project one part or one phase of a larger project, or is it an extension of an existing project? Please explain:

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**Operating Cost Implications** Explain the estimated impact of this project in relation to the Municipality's future operating and maintenance costs:

**Necessity or Expediency** Explain the necessity or expediency of proceeding with this project at this time:

**Frontage Levies** Does the By-law provide for a levy based on property frontage?

☐ Yes ☐ No

If yes, the Municipality has enacted the following By-law establishing an equitable method for calculating frontage of corner and irregularly shaped lots:

By-law No.: \_\_\_\_\_

Dated: \_\_\_\_\_

**Other** Advise of any other reasons or information that may be of interest to the Board in its decision whether to approve the By-law:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Head of Council

\_\_\_\_\_  
Chief Administrative Officer