

Lodges, Cabins and Resorts Income and Expense Information

Income year: _____

Section 1 - General Information

Municipality _____	Contact name _____
Roll number _____	Phone number _____
Civic address _____	Cell number _____
Property name _____	Email _____

Section 2 – Property Characteristic Information

Please indicate if your property has the following amenities.

	<u>Seating Capacity</u>	<u>Annual Revenue</u>
restaurant/dining room	_____	\$ _____
beverage room/lounge	_____	\$ _____
licensed patio	_____	\$ _____
banquet/meeting rooms	_____	\$ _____
video lottery terminals (no. VLT's)	_____	\$ _____
owner/manager suite (no. bedrooms)	_____	\$ _____
campground (no. sites)	_____	\$ _____
fuel station		\$ _____
convenience store		\$ _____
ATM		\$ _____
vendor		\$ _____
boat rental		\$ _____
guiding services		\$ _____
hunting/fishing		\$ _____
cabins/rooms		\$ _____

Section 3 – Cabins/Room Information

	<u>Capacity</u>	<u>No. (Quantity)</u>	<u>Peak Season Rate</u>	<u>Off Season Rate</u>	<u>Average Rate</u>
Cabin	_____	_____	_____	_____	_____
Cabin	_____	_____	_____	_____	_____
Rooms	_____	_____	_____	_____	_____
occupancy percentage		_____ %			

To fill out this form online please go to <http://www.gov.mb.ca/ia/assessment/questionnaires.html>
Please email this form along with a copy of your financial statement to assessment@gov.mb.ca

Section 4 – Additional Amenities

Please indicate if your property has the following amenities

indoor pool outdoor pool waterslide
hot tubs sauna exercise facilities

Section 5 - Leased Area

If you have leased area, please indicate the type of leased area, annual rent

<u>Tenant name</u>	<u>Area (sq ft)</u>	<u>Rent</u>
_____	_____	\$ _____
_____	_____	\$ _____

Section 6 – Expense Information

Management Expenses

If owner managed, are owner wages reported on the financial statements as wages or as management?

wages management amount \$ _____

If not owner managed, is the property managed by an on-site manager or management company?

on site management

Are management fees reported on the financial statements as wages or as management?

wages management amount \$ _____

Capital Expenses

Has the property had any capital improvements in the last year? yes no

If yes, please provide a breakdown of capital expenses

	<u>Expenses</u>	<u>Details</u>
building furniture	\$ _____	_____
fixtures and equipment	\$ _____	_____

Vehicle Expenses

shuttle service \$ _____ pick up and delivery of supplies \$ _____

Please provide a breakdown of vehicle expenses:

operating costs (maintenance, repair, etc.) \$ _____ purchase/leasing costs \$ _____

Section 7 – Questions or Comments

Complete by: _____ Date: _____

Signature _____