

SAMPLE ONLY

STATUTORY DECLARATION

ON THE MATTER OF BY-LAW NO. _____ OF THE _____ (Name of Municipality) _____,
I, _____ (Name of CAO) _____ of the _____ (Name of Municipality) _____, Chief Administrative
Officer, do solemnly declare as follows:

1. That I am the Chief Administrative Officer of the _____ (Name of Municipality) _____, in the Province of Manitoba, and as such have knowledge of the facts herein deposed to.
2. That pursuant to the provisions of subsection 318(1) of *The Municipal Act*, I did cause to be mailed to each potential taxpayer a notice of Council's intention to consider and if deemed advisable, to pass By-law No. _____ that provides for the approval of Local Improvement Plan No. _____; the Public Notice attached hereto as Exhibit "A" of this my declaration as evidence of such mailing.
OR
That pursuant to the provisions of subsection 318(4) of *The Municipal Act*, I did cause to be published in the _____ (Name of Newspaper) _____ on the _____ (Day) _____ (Month) _____ (Year), a notice of Council's intention to consider, and if deemed advisable, to pass By-law No. _____ that provides for the approval of local Improvement Plan No. _____; the tear sheet attached hereto containing the said notice is Exhibit "A" of this declaration as evidence of such publication.

That pursuant to subsection 420(1)(b) of *The Municipal Act*, I did cause to be posted up a copy of the said Notice in the Municipal Office for a least 14 days. Copy of said notice attached hereto as Exhibit "B".
3. That pursuant to subsection 318(3) of *The Municipal Act*, I did cause a notice of the Local Improvement Plan to be sent by registered mail to the _____ (Name of Railway Company) _____. Copy of said notice attached hereto as Exhibit "C".
4. That this proposed borrowing is set out in the Capital Estimates of the _____ (Name of Municipality) _____ 2_____ Financial Plan.
5. That the Council of the _____ (Name of Municipality) _____ did sit on the day, time and place set out in the Public Notice of hearing.
6. That no written representation was received by Council at the hearing OR
That # _____ written and oral representations (objections) to said Local Improvement Plan No. _____ and By-law No. _____ were made and received by Council at the Public Hearing, as evidenced and shown in a certified copy of an excerpt of the minutes of the Public Hearing and attached hereto as Exhibit "D".
7. That Council gave first reading to By-law No. _____ at its regular meeting or following the Public Hearing held on _____ (date) _____.
8. That pursuant to subsection 320(4) of *The Municipal Act*, I did cause notice of Council's intention to give third reading to By-law No. _____ approving Local Improvement Plan No. _____ to be sent by mail on (date) _____ to each person who filed an objection under subsection 319(1) and attached hereto as Exhibit "E".

And I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of "The Canada Evidence Act".

Declared before me at the _____)
of _____, Manitoba, this _____)
day if _____ A.D. 200 . _____)
_____)
_____)

A Commissioner for Oaths in and for the Province of
Manitoba.

Chief Administrative Officer

My Commission expires _____)

(Name of Municipality)