

Municipal Act Procedures Manual

PART: 9 – DUTIES OF MUNICIPALITIES

Subject: 3 – Municipal Roads

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New:

Amendment: √

Appendix 5 — Sample Declaration by the Chief Administrative Officer Regarding Notice of Road Closing

STATUTORY DECLARATION

In the matter of Road Closing By-law No. _____

I, (insert name of chief administrative officer), of The (name of municipality), in the Province of Manitoba,
MAKE OATH AND SAY:

1. THAT I am the Chief Administrative Officer of The (name of municipality);
2. THAT I caused to be published in the _____, a newspaper having general circulation in the area, in its issues of _____, and _____, a notice of public hearing regarding Council's intention to close a certain portion of municipal road;
3. THAT I caused to be posted, a copy of said notice, in the municipal office for the period from _____ to _____, (year);
4. THAT I did serve notice of the proposal and hearing on the Minister of Infrastructure;
5. THAT Council sat at _____ on _____, (year) at the time set out in the notice;

Sworn (or affirmed) before me)
at the _____ of _____)
in the Province of Manitoba)
this (day) of (month) (year).)

B. Jones _____
Chief Administrative Officer

A Commissioner for Oaths
(or as the case may be)