

Traffic Control Device: **Miscellaneous**

Division:

Subject: **Film or Television Productions Involving  
Provincial Highways**

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## **Purpose**

From time to time the Department receives requests to permit the use of provincial highways (PTH's, PR's, etc.) for film or television productions which may have impacts on traffic operations or traffic safety.

## **Policy**

For those "declared" highways where the Minister of Infrastructure and Transportation is the traffic authority, the Department will try to accommodate the use of its highways for film or television productions and may issue a permit for locations where road user safety can be assured, and any inconvenience can be minimized.

## **Standard**

The attached Worksheet provides details of necessary information and approvals to allow the use of provincial highways for this purpose.

The Location Manager for the media production should be advised to seek any traffic control assistance from the local police force.

The provision of passage for emergency vehicles, school buses, etc. is a requirement for the Permit to be approved.

The applicant must indemnify the Department against any legal action or other liabilities by signing the attached standard Indemnity Agreement (attached).

The applicant must provide evidence of a minimum of \$5 million liability insurance, with the Department named as additional insured.

For "declared" highways, if the production traffic control impacts are of short duration, the Department may lend the necessary standard traffic control signs and barricades to the production company if these devices are not readily available from commercial sources, and if this will not unduly affect or compromise Department operations. The production company will be responsible for picking up and returning the traffic control devices and barricades in a timely manner. They will also be required to compensate the Department in full for any missing or damaged signs, barricades, etc.

RECOMMENDED:           "ORIGINAL SIGNED BY"            
Director, Traffic Engineering

APPROVED:           "ORIGINAL SIGNED BY"            
Executive Director  
Highway Engineering

Where traffic control impacts are for more than several hours in duration, the location manager will be required to develop a **traffic control plan** for review and approval by the Department.

The plan will need to identify the following:

- Affected highways
- Traffic control devices, flaggers, police traffic control, barricades, etc. at specific locations
- Any detour routes required, and traffic controls (signs, flaggers, barricades, route markers etc.) to accommodate detoured traffic. This must identify any bridge structures on the proposed detour routes, to consider their structural adequacy for detoured traffic.

**Note: Approvals for Highway Closures**

Department Policy 800-G-12 details the requirements for a written order, signed by the Deputy Minister, for highway closures. This would not normally apply to “stop and go” closures for limited durations.

Department staff will not normally be involved in setting up traffic control devices or barricades, or in providing traffic control flagging, except as resources allow and in any event only on a cost recovery basis. However, Traffic Engineering Branch staff or Regional staff may provide advice and assistance at no charge to the production company in the field to identify suitable locations and in the determination of minimum traffic control requirements and acceptable, safe traffic operations.

The Director of Regional Operations or the Director of Traffic Engineering may issue the necessary permit, which will constitute a letter to the applicant.

The production company must provide written proof of insurance, and must sign the Department's permit agreeing to all conditions, and complete and return the Department's attached standard Indemnity Agreement before any work commences.

The Department staff will not normally be involved in locations off the provincial highway system, or on “designated” highways where the Minister of Infrastructure and Transportation is not the traffic authority. (This does not preclude suggestions regarding good traffic control procedures, and pertinent recommendations arising from the attached blank Worksheet.)

## WORKSHEET FOR FILM PRODUCTIONS AFFECTING PROVINCIAL HIGHWAYS

Worksheet Date: \_\_\_\_\_ Traffic Engineering File: PTH/PR \_\_\_\_\_ & 32.3

Requested Filming Dates: \_\_\_\_\_

Affected Highways(s) and Locations: \_\_\_\_\_

R.M. (or other local jurisdiction): \_\_\_\_\_

Film Production (Movie or Production Name): \_\_\_\_\_

Contact Person and Company Name: \_\_\_\_\_

Phones: Office \_\_\_\_\_ Cell \_\_\_\_\_

Request Details, e.g., Highway Closure, "Stop and Go", Parking of Production Vehicles, etc." \_\_\_\_\_

Agreement Details, e.g., Traffic Control by RCMP; signs loaned by Dept., road closure duration, etc. \_\_\_\_\_

CLEARANCES (as applicable):

R.M. (or other local jurisdiction) \_\_\_\_\_

R.C.M.P./Local Police \_\_\_\_\_

Region \_\_\_\_\_

Road Info Desk \_\_\_\_\_ Overload/Overheight Permit Desk \_\_\_\_\_

Others (Hydro, Transport Canada, MTA, etc.) \_\_\_\_\_

☐ Evidence of Insurance (minimum \$5M with Department shown as "additional insured") \_\_\_\_\_

☐ Indemnity Agreement completed (on attached standard Department format)

Notes: \_\_\_\_\_

Final Permit Approval by: \_\_\_\_\_  
(name) for Province of Manitoba

copies to: Region ☐ R.M. ☐ R.C.M.P./Police ☐ Film Co. ☐ Other \_\_\_\_\_ ☐

## INDEMNITY AGREEMENT

**WHEREAS** \_\_\_\_\_ (the "Applicant") applied to the  
Name of Applicant  
Government of Manitoba, Department of Infrastructure and Transportation ("Manitoba") for  
a permit authorizing the Applicant to use Department roads for film or television production.

**AND WHEREAS** Manitoba has agreed to issue a permit to the Applicant authorizing the  
Applicant to use Department roads for film or television production subject to certain  
conditions, including the condition that the Applicant enters into this Indemnity Agreement.

**NOW THEREFORE** in consideration of the issuance of a permit by Manitoba authorizing the  
Applicant to use Department roads for film or television production, the Applicant hereby  
agrees to save harmless and indemnify Manitoba, its officers, employees and agents from  
and against all claims, liabilities, demands, actions or proceedings for any injury to persons  
(including death), damage or loss to property caused by, or related to the Applicant's use of  
Department roads for film or television production and any omission or wrongful or negligent  
act of the Applicant, or of the officers, employees or agents of the Applicant.

Manitoba shall not be liable for any injury to the Applicant, or to any officers, employees or  
agents of the Applicant, or for any damage to or loss of property of the Applicant, or of the  
officers, employees or agents of the Applicant caused by or in any way related to the  
Applicant use of Department roads for film or television production.

**IN WITNESS WHEREOF** the Applicant through its duly authorized representative(s) has  
executed this Indemnity Agreement on the date noted below.

\_\_\_\_\_  
Name of Event

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Date

Per: \_\_\_\_\_

Per: \_\_\_\_\_