

Traffic Control Device: **Signs**  
Division: **Private**  
Subject: **Installation Criteria**

## **Purpose**

It may be desirable to allow certain non-Departmental signs within the highway right-of-way.

## **Policy**

When non-Departmental information signs are permitted on the highway right-of-way, they must be located in accordance with the following criteria, and their design must be approved by the Director of Traffic Engineering:

- The presence of these signs must not interfere with or detract from any traffic control device, or affect the safe operation of the highway system.
- In general, non-Departmental signs should not be closer than 1 km to an intersection with any Provincial Trunk Highway or Provincial Road or closer than 300 m to any traffic control device.
- All signs should be installed as close as practical to the right-of-way limit and in any circumstance not closer than 10 m to the nearest edge of the travelled portion of the highway.
- All signs must be installed and maintained by the applicant at the applicant's cost as directed by the Director of Regional Operations.
- All signs and above ground structure designs must be approved by the Director of Traffic Engineering.
- The applicant must indemnify the Department of Infrastructure and Transportation in writing according to Traffic Engineering Branch's standard form which must be returned, properly completed, before permission will be granted.
- The applicant must provide a letter from their insurance company, naming the Department as an additional insured in the insurance policy, for a minimum \$2,000,000 liability insurance, before permission will be granted.

RECOMMENDED:                     ORIGINAL SIGNED BY                      
Director, Traffic Engineering

APPROVED:                     ORIGINAL SIGNED BY                      
Assistant Deputy Minister  
Engineering & Technical Services

Included in this category of signs are short term community events signs, fire prevention, community boundaries, Dutch Elm disease, etc. This policy is not applicable to local crime prevention signs or municipal by-law signs. Refer to Policy/Standard 100-F-2 and 100-F-6.

It is the responsibility of the installing agency or jurisdiction, **not the Department**, to obtain the necessary clearances for underground utilities, (hydro, telephone, gas, etc.).

Signs which require removal due to highway maintenance or construction will **not** be reinstalled by the Department. Any sign replacement must be at the applicant's cost.