
Information Bulletin - Facility Classification

All water treatment (WT), water distribution (WD), wastewater treatment (WWT), and wastewater collection (WWC) facilities in Manitoba must be classified as per Water and Wastewater Facility Operators Regulation 77/2003.

Application for classification

To apply for classification, facility owners must submit one complete application form for each WT, WD, WWT, and WWC facility it owns. Application forms are available online at <https://www.gov.mb.ca/sd/eal/certification/forms.html#facilityapp>

There is no cost to apply.

Application for facility classification must be included when submitting an application for an Environmental Act Licence.

Facility classification will not expire unless there are changes, or alterations to the facility, in which case the owner is required to re-apply for classification based on the changes prior to commissioning.

Table of organization - Facility owners are required to submit a table of organization. Templates are available online <https://www.gov.mb.ca/sd/eal/certification/forms.html#org>

The table must contain the following:

- Name of the owner, name of the facility (facilities) and contact information;
- Hierarchy of the organization and staffing coverage to comply with Regulation 77/2003;
- Name, position and classification of all operators in the facility (facilities); and
- Date (and version, if applicable) of the table of organization

Facility classification

Applications are reviewed by Environmental Approvals Branch, regional Drinking Water Officers (WT and WD), regional Environment Officers (WWC and WWT) for accuracy and completeness. Any discrepancies are clarified with facility owners.

WWC and WD are classified by population served:

| <u>Class</u> | <u>Population</u> |
|---------------------|--------------------------|
| Small System | 500 or less |
| Class 1 | 501 - 1,500 |
| Class 2 | 1,501 - 15,000 |
| Class 3 | 15,000 - 50,000 |
| Class 4 | 50,001+ |

WT and WWT are classified based on a points system, with some exceptions:

- WT facilities using only untreated groundwater not under the influence of surface water, with no treatment beyond disinfection, serving a population <500, are classified as Water Distribution Small System.
- WWT facilities employing no mechanical treatment at the facility, serving a population <500, are classified as Small System.

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| <u>Range of Classification Points</u> | <u>Classification</u> |
|---------------------------------------|-----------------------|
| 0 to 30 | Class 1 |
| 31 to 55 | Class 2 |
| 56 to 75 | Class 3 |
| 76 or more | Class 4 |

The details of classification are outlined in the facility application classification forms and in Schedule A of the Regulation http://web2.gov.mb.ca/laws/regs/current/_pdf-regs.php?reg=77/2003

Submit completed application to:

By Email:

wwopcert@gov.mb.ca

OR

By Mail:

Director
Environmental Approvals Branch
1007 Century St
Winnipeg MB R3H 0W4

Contact Information

Water and Wastewater Facility Operators Certification Program

1007 Century St

Winnipeg MB R3H 0W4

Phone: (204) 945-7065

Toll Free: 1-866-626-4862, ext. 7065

Email: wwopcert@gov.mb.ca

<http://www.manitoba.ca/certification>