



Sport, Culture and Heritage

Public Library Services Branch
300-1011 Rosser Avenue, Brandon, Manitoba, Canada R7A 0L5
T 204-726-6590 F 204-726-6868
www.manitoba.ca

November 6, 2018

[REDACTED]
President
Manitoba Library Association
606 – 100 Arthur Street
Winnipeg MB R3B 1H3

Dear [REDACTED]

In recognition of the unification of the library sector associations, the Province of Manitoba may make available a discretionary operating grant of up to \$9,000.00 to the Manitoba Library Association.

The following information is required for the consideration and processing of any grant approved:

- a written request for the grant detailing your accomplishments and active objectives.
- a list of current association board members indicating all executive positions and terms
- minutes of the most recent Annual General Meeting
- audited financial statement for the fiscal year completed and approved by the board
- approved operating budget for the current operating year.

This information must be received at Public Library Services Branch no later than December 1, 2018. Should you have any questions concerning your grant application, please contact Judy Bignell at 204-726-6863.

Sincerely,

Trevor Surgenor
Director