



Families

Early Learning and Child Care Program
210 - 114 Garry Street, Winnipeg, MB Canada R3C 4V4
T 204-945-0776 F 204-948-2625
Toll Free: 1-888-213-4754
www.manitoba.ca/childcare

Familles

Programme d'apprentissage et de garde des jeunes enfants
210 - 114, rue Garry, Winnipeg (MB) Canada R3C 4V4
Tél. 204-945-0776 Téléc. 204-948-2625
Sans frais : 1-888-213-4754
www.manitoba.ca/gardedenfants

May 25, 2018

Dear Director and Board Chair:

I am pleased to inform you about a change to the financial reporting requirements for nursery schools. As you may be aware, funded nursery schools receiving an annual operating grant of \$8,000 or more, were required to submit a Review Engagement Report. After consultations with early learning and child care (ELCC) facilities and a review of the costs associated with the preparation of a Review Engagement Report, a decision was made to eliminate this requirement.

Effective April 1, 2018, nursery schools receiving regular nursery school operating grants are no longer required to submit Review Engagement Reports.

Please be remember, your nursery school is still required to submit unaudited financial statements. The statements must signed by two members of the Board of Directors and be received within five months of your nursery school's fiscal year end.

As you may be aware, your nursery school can submit a renewal for your annual operating grant on the first day of your nursery school's fiscal year using Child Care Online (CCO). For example, if your facility has a June 30 year end, you can submit an online renewal on July 1. If you would like to learn more about CCO, please visit [Child Care Online for Centre and Home Providers](#) or contact Child Care Information Services at cdcinfo@gov.mb.ca, 204-945-0776 in Winnipeg or 1-888-213-4754 (toll-free).

If you have any questions or concerns about this letter or the requirements for unaudited financial statements, please contact Ms. Linda Krystik, Financial Analyst at linda.krystik@gov.mb.ca or 204-945-0282.

In closing, I want to extend my appreciation for your cooperation as we work towards further improvements to the ELCC system in Manitoba, as well as your continued dedication to children, their families and your community.

Sincerely,

Kim Medeiros
A/ Finance Manager

- c. Ms. Linda Krystik, Financial Analyst
Child Care Coordinators
Child Care Information Services