

**Board of Directors/
Parent Advisory Committee/
Management Committee**

Manitoba Family Services & Housing
Child Care Program
219 - 114 Garry Street
Winnipeg Manitoba R3C 4V6
(204) 945-0776
Toll free: 1-888-213-4754
Website: www.manitoba.ca/childcare



Please check one of the following:

- Add a new member
- Modify an existing member
- Remove a member

Please print clearly or type

Facility Information

Facility ID number:

Facility "Operating As" Name:

Personal Information about the Member

Please complete a separate form for each member as they are added, modified or removed.

Is this person an immediate family member of an employee of the facility? No Yes

(Please complete only if your facility is funded)

Full & complete legal name:

Last name First name Middle name

Previous name(s): *(Required if modifying a member due to name change.)*

Last name First name Middle name

Last name First name Middle name

Mailing address of Member:

PO/Box # and Group #; building name; civic or municipal address etc.

City/town/municipality Province Postal Code

Contact Information of Member:

Phone: Fax: Email:

Member Information

What language does this member like to receive correspondence? English Francais Both

What method of correspondence does this member wish to use? Mail Fax E-Mail

Relationship to Centre *(Please select only one.)*: Parent/Guardian Employee Community Member

Position on board/committee *(Please select all that apply.)*: Chairperson/President Vice-Chairperson/Vice-President

Treasurer Secretary Member

Start Date (YYYY/MM/DD):

End Date *optional* (YYYY/MM/DD):

(An end date is required to remove a member.)

Note: It is your responsibility to advise the Companies Office of this change

Declaration

Composition:

A board of directors, parent advisory committee or Management committee in receipt of grants from Child Day Care must adhere to the requirements of Manitoba Regulation 62/86, Section 36(2), which defines the composition of a board or committee as follows:

1. A minimum of 5 persons;
2. A minimum of 20% are parents or guardians of children attending;
3. Not more than 20% are employees of the day care centre or nursery school; and
4. None are immediate family members of employees of the centre.

I hereby certify that our Board of Directors/Parent Advisory Committee/Management Committee meets the requirements of Manitoba Regulation 62/86, Section 36(2) and that the statements made and the information submitted for this member are true.

Reported by:

Last name First name Middle name

Position: Director Assistant Director Supervisor Member