

**HEALTHY CHILD MANITOBA OFFICE
2018–2019 Reporting Requirements Schedule**

Funded Agencies

REPORTING REQUIREMENT	DUE DATE
2018–2019 Annual Projected Budget	June 25, 2018
2018–2019 Planned Staffing Report	June 25, 2018
2018–2019 Healthy Baby Budget Notes	June 25, 2018
2018–2019 Organizational Identifying Information (except RHAs)	July 16, 2018
2018–2019 Semi Annual Cashflow and Expenditure Report	October 29, 2018
2018–2019 Semi Annual Program Progress Report	October 29, 2018
2018–2019 Final Cashflow and Expenditure Report	April 29, 2019
2018–2019 Final Program Progress Report	April 29, 2019
2018–2019 Final Staffing Report	April 29, 2019
2018–2019 Audited Financial Statements	As requested by HCMO
2018–2019 Annual Report or Annual General Meeting Minutes	As requested by HCMO

Note: This schedule is prepared in accordance with the Schedule “A” contained in your Service Purchase Agreement.

This schedule is prepared assuming a March 31st year-end. For other year-ends, adjust schedule accordingly.